



The Medical Center of Aurora  
North Suburban Medical Center  
Presbyterian/St. Luke's Medical Center &  
Rocky Mountain Hospital for Children  
Rose Medical Center  
Sky Ridge Medical Center  
Spalding Rehabilitation Hospital  
Swedish Medical Center

LEADING HOSPITALS. TRUSTED CARE.®

## Checklist for call to Access HealthONE 1-888-796-6378

### INITIAL CALL

- Caller's name and phone number \_\_\_\_\_
- Patient's name \_\_\_\_\_
- Patient's diagnosis \_\_\_\_\_
- Referring providers full name and title \_\_\_\_\_
- Current location at sending facility \_\_\_\_\_
- Requested facility/unit/service- as appropriate \_\_\_\_\_

### AFTER PEER TO PEER CONSULTATION AND ACCEPTANCE OF PATIENT

- FAX face sheet to **303-338-7331**
- Complete EMTALA form
- Copy lab reports, medical records, triage sheets, etc.
- Copy radiologic films onto CD or push in PACS
- Secure patient's valuables
- Notify Access HealthONE of transport company, transport type, ETA

### ASSISTANCE WITH AIRLIFE TRANSPORT

- Will the transport be:      CCT Ground      Air
- Patient's weight \_\_\_\_\_      Height \_\_\_\_\_
- Peripheral line \_\_\_\_\_      Central line \_\_\_\_\_
- Special equipment \_\_\_\_\_      Chest tubes \_\_\_\_\_
- Intubated or Trach \_\_\_\_\_
- Medications infusing \_\_\_\_\_